HOW TO CHANT LIVE ON THE CHANTING CHANNEL
Before you begin, please ensure that you have installed the following software:

Adobe Flash Media Encoder 3.2:

Teamviewer Latest version:

This software is what is used to send the images of your Live Show out to the world
This software allows an institute tech support person to enter your computer remotely to adjust settings if your webcast isn't working as expected
Step 1 - Start at least 30 minutes prior to your SHOW Time

- Find the program Flash Media Encoder on your computer
- Click it open
- It looks like this
Step 2

- This is how your encoder will look
- We need to always make sure the Settings on the encoder are correct. And you can see your video on both panels like in the picture
- Start from the left side of the encoder settings
Step 2. 1 - Video Settings

- (i) Preset: Custom
- (ii) Enable Video (left Panel)
- (a) Device: Select appropriate Webcam (typically USB Device)
  note: if the video is selected appropriately the input screen should display the contents of the camera
- (b) Format: H.264
- (c) Frame Rate: 20.00
- (d) Input Size: 640X480
- (e) Maintain Aspect Ratio: Yes
- (f) Bit Rate:
  - (i) Check “1”
  - 1. Insert 800 Kbps
  - 2. Output Size: 640 x 480
  - 3. Crop: Disable
  - 4. Time Code: Disable
Step 2.2 - Audio Settings

- (i) Audio: Enable Audio (Center Panel)
  - (a) Device: Select Appropriate (device should be selected automatically, usually it is the internal microphone)
  - (b) Format: Mp3
  - (c) Channels: Mono
  - (d) Sample Rate: 22050
  - (e) Bit Rate: 48
  - (f) Volume: Best to set it to the maximum point.
Step 2. 3 - Panel Options

- (i) Panel Output (Right Panel)
  - (a) Panel Options: Output
  - (b) Stream to Flash Media Server: enable
  - (c) FMS URL: rtmp://ams01.drsha.com/tvchannel
  - (d) Backup URL: (blank)
  - (e) Stream: livechan
  - (f) Auto Adjust: Disable
Your encoder should always look like this

Special Note: 800 is ideal for highest quality and mobile devices. If your internet speed is not really good, this # must be lowered until your stream runs free of hiccups.
Click and Connect

1) Click on Connect, from the right hand side panel, below stream

a) You will enter your username. If you have not received one, please contact nina.mistry@drsha.com. You can use Nina.Mistry till you receive your own user name.

b) Your password is tv2013

c) Click ‘OK’ to Login

You are NOT Live yet - just connected.

The connect button should have turned to disconnect at this time.
If you are connected successfully the Connect button would turn to Disconnect.
Click on Start and you will be LIVE.
Final Prep

• Now it's time to adjust the Camera on your computer. Make sure you are well lit and covering the screen with little head room. It's advisable to check that you don't have any unnecessary items in the background. Master Sha’s Calligraphy scroll is the best backdrop advised by Master Sha for the TV Shows!

• Please ensure the Chanting Channel Moderator and you are talking via Skype they are already aware you are coming on and may be trying to reach you. Your moderator advises you of video/Audio problems. So it is important to have an open communication while live.

• Even though, you will be allotted a time on the chanting channel, programs may tend to overflow. Keep a watch out on what is playing live on the channel. If there is a chant presently going on, it is advisable to not begin the stream till that chant ends, such that you don’t cut into another chanting playing on the channel.

• Be sure to MUTE your speaker on the computer you are using, so as to avoid an echo loop. And also ensure that your microphone is plugged into the correct port on the computer (1 hole is microphone, 1 hole is for earphones).
Ready to go Live

• Look for when the current Live chant ends, and a graphic is playing. When that happens, Mute all audio on your computer, At the exact time when your event is meant to go live, you may go LIVE by clicking on the START Button

• During the Show…We encourage you to ask your viewers to comment and please read all chat messages sent for you. This touches the hearts of students and excites them to come everyday.

• Once you are live you may ask people to send in their blessing request and send their comments on chat as well. It usually takes 2-3 minutes before you will see a response. Allow enough time.

• Please read all chat messages sent for you. This touches the hearts of students and excites them to come everyday.

• When you are ready to end Click Stop on the encoder, and remember to also hit the Disconnect button

• Always sign in after you end and have a little more of a conversation with those who chanted with you
ASSISTANCE
For Assistance

- Please add Nina Mistry ‘nfmistry’ (skype id) on your skype 48 hours prior to your first event.

- If you prefer, Nina can assist you with your first live event session by being present with you on team viewer.

- For any questions - please contact paul.f lechter@drsha.com or nina.mistry@drsha.com

- For emergencies call Paul 808-469-6199 or Nina +1 647-919-7608 or Master Sande +1 520-834-7576

- Thank you! Thank you! Thank you!
- Love you! Love You! Love you!